

The City Bridge Trust

Investing In Londoners: Application for a grant



About your organisation

Name of your organisation: Disability and Social Care Advice Service (Wandsworth)	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? Wandsworth	
Contact person: Mr Mick Jubb	Position: Trustee
Website: http://www.dascas.org.uk	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 1110811
When was your organisation established? 01/01/1977	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Reducing Poverty
Which of the programme outcome(s) does your application aim to achieve? Services helping people with a newly acquired or diagnosed disability to maintain choice and control in their lives Work enabling disabled people of all ages to live independently
Please describe the purpose of your funding request in one sentence. An advice worker providing benefits and services advice to disabled people, supporting volunteers in this work and helping export our skills and experience.
When will the funding be required? 01/05/2015
How much funding are you requesting? Year 1: £32,401 Year 2: £33,049 Year 3: £33,710 Total: £99,160

Aims of your organisation:

Disabled people are one of the least financially secure groups in society with limited earning capacity and often unexpected reduction in income. Our mission is to empower disabled people living in Wandsworth, and their families and carers, to improve the quality of their lives through access to benefits and services.

Main activities of your organisation:

- Visiting clients in their homes, giving particular priority to disabled people who are housebound
- Offering an independent telephone information service on any aspect of disability and social care issues
- Helping people claim disability benefits
- Giving advocacy and support up to tribunal level in disputed cases
- Offering advice and support to professionals who are supporting our clients
- Assisting people to identify and access the services they need
- Working in partnership with other agencies in order to ensure that our services complement and add value to theirs, and that together we provide a range of services to meet the needs of our various client populations.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
1	3	9	10

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Rented	12 months (renewable annually)

Summary of grant request

According to the 2011 census there were 22,453 Households in Wandsworth containing a person with a long-term health problem or disability. At that time 4,600 people of working age in Wandsworth were receiving Incapacity Benefits. This is the local population to whom DASCAS offers free information and advice, and we are the sole specialist organisation in Wandsworth giving independent disability benefits advice to this working age client group. The demand for our services is growing, with the difficult transition to ESA (Employment Support Allowance) and PIP (Personal Independence Payments) which is leading to increasing delays and frustrations for our clients in their dealings with the Department for Work and Pensions (DWP). We anticipate that these problems will grow - and lead to a further surge in demand for our services next year - when the transition to PIP will affect the majority of long term recipients rather than new claimants. Many disabled people - suffering from a range of disabilities including mental health issues - find great difficulty in understanding the letters they receive from the DWP; and many are unable to complete the necessary official forms. Few of them use the internet or have access to it. Hence they need the support we provide in form-filling, and communicating with the DWP which can be very time-consuming.

We have core funding for one professional adviser, but we need funding for our second worker, who will deliver home visiting for disabled people, and supervise five volunteers.

We have achieved, and with funding, we will protect and extend home visiting to the most vulnerable disabled people who are currently failing to access the benefits and services to which they are theoretically entitled. Numbers are given below.

We are the right organisation to deliver this because:

- we are locally unique in using home visits, which are critical to our clients
- we leverage the the essential resource of our paid advisers with very committed volunteer advisers
- we are locally unique in filling in forms for clients who find this difficult
- we have strong board of trustees, who can negotiate with partner advice agencies to share benefits advice work and ensure that DASCAS is able to protect and expand the home visiting which others do not provide
- in our annual quality survey, 85% of our clients were "very satisfied".

We will deliver the objectives of the Trust's "Reducing Poverty" programme

- most obviously, by ensuring that clients successfully claim financial benefits to which they are entitled: last year we helped them to claim £1,229,865, much of which would not have been achieved without our help. This is becoming increasingly difficult with changes in welfare benefits and the increasing number of our clients with mental health issues, which make it harder to navigate the system;
- by reaching clients who find it difficult to seek help outside their homes;
- by empowering our clients with the knowledge of the support and services that are available to them - our quality auditor was most impressed by our database which enables our volunteers to find appropriate support.

We meet the Trust's "Principles of Good Practice"

- our trustees include a wheelchair user and trustees with personal knowledge of disability
- our staff, volunteers and trustees include people from varied ethnic backgrounds
- we monitor the ethnic origin of our clients, and they are broadly representative of our local diverse population
- volunteers are absolutely critical to our operation, and we provide tailored support and training
- our carbon footprint is tiny, and we make full use of public transport and recycling.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

Advice Quality Standard

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Trust funding will enable us to conduct a thousand (330+ a year) personal interviews to establish need and benefit entitlement and advise on services for disabled people and their families.

We will conduct 750 (250 a year) home visits - a critical resource for our most vulnerable clients who cannot access office based advice agencies.

We will demonstrate that we have negotiated with our partner advice agencies to optimise the most efficient use of Wandsworth advice resources and give priority to those who are most disabled.

We will aim to make, on behalf of our clients, 360 (120 a year) successful claims for an appropriate welfare benefit. Over the three years, this will depend on how the welfare benefits system changes, but we have no doubt as to the need

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

We aim to reassure 900 clients that in spite of the disability benefit changes (from DLA to PIP) they are receiving the correct amount and have been treated fairly. We will help them challenge and negotiate with the DWP when this is not so.

We aim to make, on behalf of our clients, 360 (120 a year) successful claims for an appropriate welfare benefit. Over the three years, this will depend on how the welfare benefits system changes, but we have no doubt as to the need.

We will provide advice on services for disabled people to 360 (120 a year) clients

We will, in co-operation with other Wandsworth advice agencies, increase the capacity of the sector to provide services to the most severely disabled people in their own homes.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

We anticipate the need will continue with a predicted increase in 2015 and the following years. We are discussing with the Local Authority and local agencies how this much needed service can best be provided in the future. With a Lottery Funded consortium of Advice Agencies we are working to co-ordinate service provision in Wandsworth and seek further funding.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

400

In which Greater London borough(s) or areas of London will your beneficiaries live?

Wandsworth (100%)

What age group(s) will benefit?

0-15

16-24

25-44

45-64

65-74

75 and over

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

White (including English/ Welsh/ Scottish/ Northern Irish/ British; Irish; Gypsy, Traveller or Irish Traveller; Any other White background)

Mixed/ Multiple ethnic groups (including White and Black Caribbean; White and Black African; White and Asian; Any other Mixed/ Multiple ethnic background)

Asian/ Asian British (including Indian; Pakistani; Bangladeshi; Chinese; Any other Asian background)

Black/ African/ Caribbean/ Black British (including African; Caribbean; Any other Black/ African/ Caribbean background)

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

91-100%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Salary including NIC	73,444	74,913	76,411	224,768
Pension contributions	2,768	2,823	2,880	8,471
Training travel and sundry	2,040	2,081	2,122	6,243
Postage and stationery	1,750	1,785	1,821	5,356
Telephone and IT	3,000	3,060	3,121	9,181
Rent	12,500	12,750	13,005	38,255
Insurance	750	765	780	2,295
External scrutiny and salary/tax calculations	1,500	1,530	1,561	4,591
Volunteer expenses, DSB checks	913	931	950	2,795
TOTAL:	98,665	100,638	102,651	301,955

What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
LB Wandsworth - forecast but not yet guaranteed	65,000	0	0	0
Lottery ASTF restricted fund not included above	0	0	0	0
	0	0	0	0
	0	0	0	0
TOTAL:	0	0	0	0

What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
Garfield Weston Foundation	30,000	0	0	30,000
	0	0	0	0
	0	0	0	0
	0	0	0	0
TOTAL:	4,000	69,000	69,000	142,000

How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Salary including NI	27,625	28,178	28,741	84,544
Pension contribution	974	993	1,013	2,981
Training, travel and sundry	1,327	1,354	1,381	4,061
Postage and stationery	875	893	910	2,678
Telephone and IT	1,500	1,530	1,561	4,591
Welfare rights information	100	102	104	306
	0	0	0	0
TOTAL:	32,401	33,049	33,710	99,160

Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2014
-----------------------	------------------------	----------------------

Income received from:	£
Voluntary income	99,834
Activities for generating funds	0
Investment income	35
Income from charitable activities	0
Other sources	0
Total Income:	99,869

Expenditure:	£
Charitable activities	96,739
Governance costs	1,500
Cost of generating funds	0
Other	0
Total Expenditure:	98,239
Net (deficit)/surplus:	1,630
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	1,630

Asset position at year end	£
Fixed assets	988
Investments	0
Net current assets	28,137
Long-term liabilities	0
*Total Assets (A):	29,125

Reserves at year end	£
Restricted funds	26,560
Endowment Funds	0
Unrestricted funds	2,565
*Total Reserves (B):	29,125

*** Please note that total Assets (A) and Total Reserves (B) should be the same.**

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
61-70%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

Ending of the 3 year Henry Smith Charity grant (£19,000 pa from April 2012 to April 2014)

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	69,851	65,305	65,305
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	0	0	0
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	2012 £	2013 £	2014 £
The Henry Smith Foundation	19,000	19,000	19,000
Big Lottery (Advice Transition Fund)	0	0	8,200
Roald Dahl's Children's Charity	1,760	1,760	0
London Catalyst	3,000	0	0
Chances	0	0	1,053

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Michael Jubb**

Role within **Trustee**

Organisation: